

Hello Circus Families,

Welcome to our newcomers, and welcome back to all our old friends! We are looking forward to an exciting and busy year of circus, and we are delighted to have your child on board for our programming for 2018.

I am the Artistic Director of Theatre Kimberley and the coordinator for the Sandfly Circus program. If you have any concerns, please feel free to contact me or our arts assistant, Pia, at the details at the end of this letter.

PLEASE READ CAREFULLY ALL THE VERY IMPORTANT INFO BELOW:

➔ **The 2018 schedule for weekly classes is as follows.** For returning circus folk, there have been some changes – so please look closely!

CLASS GROUP	CLASS DAY	TIME	2018 INSURANCE
Mozzies (yr 1-3)	Mondays	3-4:30	\$60
Wrigglers (k-pp)	Tuesdays	3-3:45 pm	\$40
Midgies (yr 1-3)	Tuesdays	4-5:30 pm	\$60
Focusflies (yr 7-12)	Tuesdays	5:45-7:15	\$60
Sandflies (yr 4-6)	Weds	3-5 pm	\$60
Marchflies (yr 7-12)	Weds	5:30-7:30	\$60

Please make sure your child arrives on time to get the most out of every class, and please make sure that someone arrives on time to pick up your child afterwards.

➔ **What to bring to class?**

- A large water bottle (**essential**)
- Comfortable clothing that is not too loose – leggings or shorts, singlets or t-shirts and/or leotards; NO zips or other metal on clothing that may damage aerial apparatus or cause injury
- Long hair pulled up, and jewelry – especially anything that dangles – left at home.
- A towel for sweat – especially for older kids, if needed, in the hotter months.
- Printed and filled out waiver forms (if not already completed).

➔ **A parent/carer MUST complete enrolment forms for each child before they can participate in their first class.** *If these have not been completed during our registration sessions, please prepare them in advance of your child's first circus session.* Please allow some time to do this – we suggest coming early on the first day of class if you haven't completed your forms.

➔ **Show Time!** *Our big show this year is booked for August 31st & September 1st.* Wrigglers are the only group who will not participate in this production. Everyone else: *Please mark your calendars now and consider your other commitments,* because there will be additional training and rehearsals for the month before the show. All participants need to make themselves available daily on the week leading up to those dates. If students are not able to commit to rehearsals, that will affect the level of participation they may have.



➔ **Term Fee Payments** Every family will be emailed one invoice for all circus participants in the family each term, with payment details provided on the invoice. Please note your child's/children's name or the invoice number as your EFT reference. We aim to generate invoices in the first or second week of term, and fees are due two weeks after they have been emailed.

➔ **Insurance and Theatre Kimberley Membership** In addition to term fees, all participants will pay an annual insurance levy, and each family will pay a Theatre Kimberley membership. Because our duty of care to your children is our highest priority, it is essential that we charge insurance fees. The insurance fee for Wrigglers is \$40, and the fee for Midgies, Sandflies, and Marchflies is \$60. This once-off fee is non-refundable should students choose not to continue with circus for all terms.

All circus families will also need to have one Theatre Kimberley membership in order to be part of our programming. The cost is \$30 (or \$20 concession), and for this you receive ticket & merchandise discounts through our website, and you will receive our email newsletters. When you complete your participant's waiver forms, please list your chosen email address for this membership. *In order to receive the CONCESSION rate for membership, you must email accounts@theatrekimberley.org.au before term invoices have been generated.* Please use "Concession Membership" in the subject line, and make it clear in your email who your circus kids are and in which class, so that we can attribute your concession rate to the appropriate invoice. No proof of concession eligibility is required.

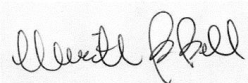
TK membership fees and insurance fees will be added to your term fees on your first invoice. If you have financial concerns regarding term fees or additional fees, please send us a line at accounts@theatrekimberley.org.au, and we'll be happy to work towards a solution with you.

➔ **Kidsport credits towards circus** If you are a healthcare card holder, you may receive up to \$150 per year per child from the Kidsport program for circus fees. Applications must be submitted to the Shire of Broome with preference now being the online application method. If you intend to apply for Kidsport, please let us know ASAP, because processing of the application can take some time and we need to know who is submitting an application in order that we can invoice the shire back for the relevant fees.

➔ **Junk food, including chips, sugary drinks, etc sold at the BRAC kiosk is forbidden** at Sandfly Circus sessions. Students should bring a healthy snack only if they require food, as we are not actually permitted to have food and drinks (other than water) in the stadium. "Sports drinks" with artificial colours and flavours are also not allowed. Families are welcome to sit on the red area during their child's circus class, but please take all belongings and rubbish (especially food rubbish) with you when you leave.

Thanks for your attention to all these details. We look forward to seeing you in class!

Warm regards,



Meredith Bell, A.D./Coordinator -- 0439 984 003 ---- circus@theatrekimberley.org.au

Pia Davids, Arts Assistant (part-time) – admin@theatrekimberley.org.au